

**DAYSTAR PROGRAM CHECKLIST  
SECONDARY  
BUSINESS CERTIFICATION (Grades 9-12)**



**Education department**

**GENERAL EDUCATION**

**38 – 47 hrs**

The general education component is to be completed according to Columbia College degree requirements. (Please refer to your entrance year catalog for specific degree requirements.)

**LIBERAL ARTS AND SCIENCE DEGREE**

**40 – 63 hrs**

Secondary Education majors may choose from the following recommended degree areas.

- BA – American Studies
- BA – Art
- BS – Art
- BA – Biology
- BS – Biology
- BA – Business Administration
- BS – Business Administration
- BA – Chemistry
- BA – English
- BS – Environmental Science
- BA – History
- BS – Mathematics
- BA - Sociology

Students must complete the degree requirements as set forth by Columbia College. Hours required for completion will vary depending on area chosen. (Please refer to your entrance year catalog for specific degree requirements.)

**CONTENT AREA COURSEWORK FOR BUSINESS**

**30 hrs minimum**

Grade	Course #	Course Title	Cr Hrs
	ACCT 280	Accounting I - Financial (Accounting)	3
	Choose:	ECON 293 - Macroeconomics or ECON 294 - Microeconomics (Economics)	3
	MGMT 265	Business Law (Business/Consumer Related Law)	3
	MGMT 254	Business Communication (Business Communication)	3
	MGMT 330	Principles of Management (Management)	3
	MKTG 310	Principles of Marketing (Marketing)	3

**Computer/Emerging Technology (9 hrs min)**

	CISS 170	Introduction to Computer Information Systems	3
	MGMT 393	Business Information Systems	3
	ACCT 385	Accounting Information Systems (OR an approved Computer Technology course)	3

**Other (6 hrs)**

	Transfer:	Implementing Business Education Programs ( <i>This course is not offered at Columbia College; course can be taken online with DESE via the Consortium Agreement</i> )	
	EDUC 369	Teaching Business Education ( <i>This course must include a resume that documents one (1) year or two thousand (2000) hours of approved occupational experience or appropriate internship</i> ) The approval is determined by the nature of employment in a business occupation. Copy of resume' needed for student file.	3

[The College reserves the right to alter at any time requirements to meet state certification regulations.]

	Electives	Only required if the 30-hr minimum is not met in the above categories. Recommended: MGMT 338 - International Business, MKTG 410 - Global Marketing, FINC 298 - Personal Financial Planning, ACCT 281 - Accounting II (Managerial)	0-2
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### PROFESSIONAL EDUCATION COURSEWORK

63 hrs

Grade	Course #	Course Title	Cr Hrs	Field Experience (observation hrs) included
	SOCI 270	Minority Cultures and Relations	3	none
	EDUC 100	Introduction to Education (formerly EDUC 102/103)	3	15 hrs
	EDUC 198	Field Experience I*	1	15 hrs
	EDUC 200	Law, Ethics, and Education	3	none
	EDUC 230	Educational Psychology	3	none
	EDUC 298	Field Experience II*	1	15 hrs
	EDUC 300	Techniques of Teaching	3	15 hrs

#### ***Admission to the Teacher Certification Program (See Teacher Certification Program checklist)***

	EDUC 338	Teaching Reading in the Content Areas & Secondary Schools	3	15 hrs
	EDUC 369	Teaching Business Education	3	15 hrs
	EDUC 398	DAYASTAR Field Experience III	1	35 hrs
	EDUC 525	Educating Exceptional Individuals	3	none
	EDUC 550	Human Development	3	none
	EDUC 563	Management of the Classroom Environment	3	15 hrs
	EDUC 580	Methods of Effective Academic Evaluation	3	none
	EDUC 400	Senior Seminar	3	none

#### ***Approval for Student Teaching (See Student Teaching Checklist)***

	EDUC 698	Graduate Student Teaching	9	16 weeks
		Total Credit Hours (undergraduate)	27	

#### ***Approval for DESE certification recommendation (See DESE Certification Checklist)***

#### ***Continue with Remaining MAT Degree coursework; Submit Declaration of Candidacy for Degree before last semester***

	EDUC 500	Research Design	3	none
	EDUC 504	Curriculum Design and Evaluation	3	none
	EDUC 508	Integrative Project	3	none
	Elective:	From "Curriculum & Instruction" section of MAT checklist	3	none
	EDUC 582	Evaluation of Teaching Effectiveness	3	none
		Total hours toward MAT:	36	

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NOTE: To take any course listed with a field experience component, student must submit application forms by the deadline (semester BEFORE desired enrollment). See Education Office for deadline information.

### THREE YEAR BACCALAUREATE PROGRAM

**125 – 140 hrs Total**

**FOURTH YEAR MASTER OF ARTS IN TEACHING**

**36 hrs**

One academic year and 2 summer sessions; Graduate degree compiled of graduate-level coursework taken toward certification requirements (see checklist above) as well as hours required for MAT only (see list below).

## OTHER REQUIREMENTS

- Admission to the Teacher Education Program; entrance must be gained prior to MAT
- Successful completion/passing of appropriate Praxis II exam
- Successful completion of program certification portfolio (EDUC 400) and exit interview

**Retention Criteria:**

- Complete at least 6 hours of professional education each year
- Complete Field Experiences and receive favorable evaluations from cooperating teachers and faculty supervisors
- Maintain a cumulative GPA of 2.75 or above after acceptance to the program
- Maintain a cumulative GPA of 3.0 or above in professional education courses and content area courses

\*This is not an undergraduate degree checklist  
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## THE DAYSTAR PROGRAM

### Four Year Certification and Master's Degree Sequence: Secondary Certification

<b>Complete High School</b>	<u>Hours</u>
<b>Summer One</b> [EDUC 100 (3 hrs); EDUC 200 (3 hrs); SOCI 270 (3 hrs)]	9 hrs
<b>Year One</b> [EDUC 198 (1 hr); hours toward certification and major]	30-36 hrs
<b>Summer Two</b> [EDUC 230 (3 hrs); EDUC 300 (3 hrs)]	6 hrs
<b>Year Two</b> [EDUC 298 (1 hr); hours toward certification and major]	30-36 hrs
<b>Summer Three</b> [EDUC 338 (3 hrs); hours toward certification or major]	6 hrs
<b>Year Three</b> [EDUC 369 (3 hrs); EDUC 398 (1 hr); hours toward certification or major]	30-36 hrs
<b>Bachelor's Degree Awarded (Approx. 138 hrs)</b>	

**Must be admitted to the MAT-Post Baccalaureate Program to be eligible for Summer Four course enrollment.**

## Summer Four

[EDUC 500 (3 hrs); EDUC 525 (3 hrs); EDUC 563 (3 hrs)]	9 hrs
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### Year Four

[1 <sup>st</sup> 8 wk Session EDUC "C & I" elective (3 hrs); EDUC 400 (3 hrs)]	
[2 <sup>nd</sup> 8 wk Session EDUC 550 (3 hrs); EDUC 580 (3 hrs)]	
[3 <sup>rd</sup> 8 wk Sessions EDUC 698 (9 hrs) (this is a 16-week course)]	
[4 <sup>th</sup> 8 wk Session – continuation of student teaching]	18 hrs (graduate hours)

### Eligible for DESE Certification

## Summer Five

[EDUC 504 (3 hrs); EDUC 508 (3 hrs); EDUC 582 (3 hrs)]	9 hrs
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**MAT Awarded (36 hrs)**

## Daystar Program Completed

[The College reserves the right to alter at any time requirements to meet state certification regulations.